



**FRIAR STREET NOTARIES**  
notarial & legalisation services

**COVID-19 and Making a Notarial Appointment**

We remain committed to proceeding safely and in line with Government guidance and the wellbeing of our clients, contacts and colleagues is our first priority at all times.

If we have seen you before, have copies of your current ID and samples of your signature, we may be able to offer "remote notarisation". This will usually involve you providing us with the signed documents and we can then certify that this is your true signature. In many cases that will suffice. This is not possible with certain documents such as deeds, powers of attorney, declarations and oaths, which require us to be present and witness the signing.

We are otherwise seeking to limit all client contact where possible. However, we do remain open for business and are able to arrange an appointment with you in circumstances where such a meeting is required and your need for notarial services is both urgent and necessary.

Only those needed to execute or witness the documents should attend an appointment. Please note that where witnesses are required, other than the Notary, you may need to bring your own witnesses as our colleagues are working from home.

**Please note that all appointments are subject to the following:**

**We will require all visitors to confirm that:**

1. You have not displayed any COVID-19 symptoms within the past 10 days.
2. You have not knowingly been in the presence of someone either displaying COVID-19 symptoms or has been the subject of a positive test within the past 10 days.
3. You agree to adhere to Government guidelines, namely those concerning social distancing, sanitising of hands and the wearing of a correctly worn face covering throughout the appointment (subject to temporarily lifting your mask to confirm your identity).

**If meeting at our offices:**

1. The appointment will be take place in the large open foyer at 33 Blagrove Street, RG1 1PW.
2. Both the Notary and all attendees will be required to wear correctly worn face coverings.
3. All parties should use the hand sanitiser provided, before and following the appointment.
4. All parties should maintain social distancing.
5. Contact will be kept to the minimum.

**If meeting at your premises, the above will apply but also:**

1. The appointment should take place outdoors where possible.
2. The area used should be sanitised in advance of the meeting.
3. You will be asked to provide the Notary with photocopies of the completed documents for record keeping purposes.

**For further information, please contact [notarialenquiries@blandy.co.uk](mailto:notarialenquiries@blandy.co.uk) or call 0118 951 6800.**

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