



FRIAR STREET NOTARIES

notarial & legalisation services

Our Notarial
& Legalisation
Services



Welcome to Friar Street Notaries

ABOUT US

Friar Street Notaries operates independently from the offices of Blandy & Blandy, a leading firm of solicitors in the Thames Valley, with offices in Reading, Henley-on-Thames and Wokingham.

With two qualified and highly experienced notaries, we are able to offer an unrivalled service in the area, providing a fast and flexible service, often at relatively short notice.

Our highly experienced notaries are David Few and Philip D'Arcy. Both have a wealth of legal experience, having also been partners and practiced as solicitors at Blandy & Blandy for many years.

WHAT DOES A NOTARY DO?

A notary is a qualified lawyer who is primarily concerned with the authentication and certification of signatures and documents for use abroad.

We act as independent, impartial and legally trained witnesses to authenticate and verify facts and documents and to certify the proper execution of documents intended for use outside the UK. Once a document is signed and sealed by a notary it is regarded as 'notarised'.

Our status as Notaries is recognised internationally and our signatures and seals can be legalised at the Foreign Commonwealth and Development Office (FCDO) and at foreign embassies.

OUR RESPONSIBILITY

Notarisation is accepted as a safeguard under international law. The signature and seal of the notary are recognised as a link in the chain of evidence relating to international documents.

Notarial acts require a high standard of care, as not only clients but third parties and foreign governments and officials rely upon such acts.

These people are entitled to:

- assume that the notary will ensure full compliance with the relevant requirements both here and abroad.
- rely on the notarial certificate.
- rely on the notary's register and records

DOCUMENTS WE CAN NOTARISE

Our collective experience means that we have encountered most forms of documents and situations before.

We notarise and certify a very wide variety of documents including all types of company documents such as certificates of incorporation, memorandum and articles of association, annual returns, board minutes and resolutions and share certificates. We also notarise powers of attorney, statutory declarations, affidavits, witness statements, trademark and patent applications and registrations, letters and many other types of documents.

We only draw up powers of attorney for use in England and Wales. Powers of attorney are subject to the law of the country in which they are being used, and must therefore be drawn up by a lawyer with experience of that jurisdiction.

LEGALISATION SERVICES

Legalisation is the process by which the signature and seal of the notary are authenticated by the Foreign and Commonwealth Office and in some cases the relevant Foreign Embassy. Some countries require this. In many cases a certificate from the FCO called an apostille will suffice.

We provide a comprehensive legalisation service for our clients where required.

OUR CLIENTS

We act for private individuals as well as businesses and organisations of any size, ranging from multinational companies and their UK subsidiaries through to large limited companies, family or owner-managed businesses, charities and associations.

OUR FEES

Our current hourly rate is £340 + VAT. Once we have seen the documents and any instructions sent to you in relation to them, we can normally give you a firm indication of the likely charges, including any costs of legalisation, if required.

MEETING A NOTARY

Please contact us to make an appointment via telephone or email. We are always happy to discuss matters and will give a clear indication of the likely cost before we begin any work.

Blandy & Blandy's offices at 33 Blagrove Street are conveniently located in the centre of Reading, just a short walk from Reading Station, major bus routes and nearby public car parks, the nearest being at Reading Station, Queen's Road or The Oracle. The firm's offices in Henley-on-Thames and Wokingham are also centrally and conveniently located.

We pride ourselves on offering a welcoming, efficient and effective service and with three qualified notaries, we can normally provide excellent availability, often at relatively short notice, to accommodate your needs.

We will normally ask you to forward copies of any documents or prior communications with lawyers and/or bodies overseas in advance of your appointment.

If documents are in any language other than English, we will usually require a translation. This is because the notary has to understand the document so as to be satisfied that you understand what it is that you are signing.

The person who is signing the documents in question must attend the meeting in person and sign in the presence of the notary. Please do not sign documents beforehand.

You will need to bring with you your current passport, or if you do not have one, alternative satisfactory photo identity, such as a UK driving licence. You will also need to bring some evidence of your current address, which might be your driving licence or a current bank statement or utility bill.

To arrange an appointment, please contact

Friar Street Notaries
enquiries@fsnotaries.co.uk
0118 951 6800

Please note that appointments may take place at 33 Blagrove Street in Reading, unless we have arranged to meet you at one of our other offices or to visit your premises.

Subject to availability, appointments can also be arranged at Blandy & Blandy's offices in Henley-on-Thames and Wokingham.

OUR NOTARIES



Philip D'Arcy
Notary Public
philip.darcy@fsnotaries.co.uk
0118 951 6800



David Few
Notary Public
david.few@fsnotaries.co.uk
0118 951 6800

"Highly recommended."

Client

**"Extremely
efficient and
effective."**
Client

**"I was very
impressed."**
Client

**"A very helpful
and invaluable
service"**
Client

Friar Street Notaries

One Friar Street
Reading
RG1 1DA

0118 951 6800
www.fsnotaries.co.uk



All of our offices are wheelchair accessible and a portable hearing loop system is available for clients. If you have any other needs, please do let us know when making an appointment.

We have taken steps to ensure that our offices are COVID-secure and the wellbeing of our clients, contacts and colleagues is our first priority at all times.



All of our materials are primarily designed for digital use but if we do print small quantities, we are committed to doing so sustainably and everything we produce is easily recyclable.